

**Watertown Parks and Recreation Department**

61 Echo Lake Road, Watertown, CT 06795

Office (860)945-5246

**TOUCH- A- TRUCK  
COMMITMENT FORM**

*Event Location: John Trumbull Primary School*

*779 Buckingham St. Oakville, CT 06779*

Business/Company Name:		
Street Address:		
City:	State:	Zip Code:
Primary Phone:	Alternative Phone:	
Primary Contact Name:	Tax ID (if applicable):	
Mailing Address (IF different than above):		
City:	State:	Zip Code:
Email:		
<i>(event updates/information will be shared primarily via email)</i>		

**PLEASE CHECK ALL THAT APPLY:**

- \_\_\_\_\_ Vehicle Entry- Free
- \_\_\_\_\_ Food Truck Entry- \$75.00

<b>DESCRIPTION OF VEHICLE(S) (Be specific):</b>
<b>FOOD VENDOR:</b> <i>If a food truck, please provide dimensions of food truck.</i> Provide a detailed description of food for service. Vendors will be permitted to serve ONLY what is listed below:

**Sponsorship Opportunities-**

- \_\_\_\_\_ Excavator level- \$750-\$1000
- \_\_\_\_\_ Monster Truck Level- \$500-749
- \_\_\_\_\_ Tractor Level- \$250-\$499
- \_\_\_\_\_ Tow Truck Level- \$125- \$249
- \_\_\_\_\_ Truck Level- Under \$125

To guarantee listing inclusion in the day of event printed materials, registration and payment **must be received by Friday April 12<sup>th</sup>, 2024.**

Enclosed is my payment of \$ \_\_\_\_\_

MasterCard, VISA, Discover, Am EX, Money Order, cash and personal checks (made payable to Watertown Parks & Recreation Dept.) ARE ACCEPTED.

**Mail application and payment to:**

The Watertown Parks & Recreation Department:  
ATTN: Special Events – 61 Echo Lake Road, Watertown, CT 06795

I hereby do release the Town of Watertown, and its staff, volunteers, and associates from any and all liability and damage, injury or for any personal injury, property loss or damages of any nature or cause suffered as a result of the operation of this event. I give my permission to use my name, my business name, images submitted, and any photographs taken in a commitment to the event and will respect that commitment. I have read the guidelines below and agree to abide by them.

Signature

Date

# **EVENT INFORMATION**

- \*Vehicles can begin arriving at 9:00am and **must** be parked/ set up by 10:30am. No vehicles will be allowed to leave once event begins.
- \*You are in complete control over access to your vehicle. Please keep a responsible adult or employee near your vehicles at all times.
- \*Event ends at 2:00pm- **No Early Break-Downs.**
- \*Event correspondence will be conducted primarily via email.
- \*If you are unable to attend the event, please make every effort to let the Parks & Recreation Department know ASAP.
- \*Participants may bring banners, signage, decorations, etc. to promote their business. Promotional materials appropriate for children, such as stickers, games and giveaways, are strongly encouraged.

## **WHAT WE NEED:**

- \*Unique/Rare/Novelty (Limos, monster trucks, antique trucks)
- \*Construction (Cement, dump trucks, center rollers, backhoe, bulldozer, etc.)
- \*Emergency (Ambulance, police cars/SUVs, fire apparatus, equipment, etc.)
- \*Farm Equipment (Big tractors, plows, wagon, etc.)
- \*Commercial (Postal, delivery, 18-wheeleers, bus, etc.)
- \*Military (All Types)

## **FOOD VENDORS:**

**ALL FOOD VENDORS** **must** complete the food service event requirements through the Torrington Area Health District. The TAHD requires that the Temporary Food Events Registration Form and payment be received 2 weeks prior to event date. Please contact the TAHD for more information and to confirm your participation!

[www.tahtd.org](http://www.tahtd.org) Phone: (860)489-0436 Fax: (860)496-8243 Email: [info@tahtd.org](mailto:info@tahtd.org)

**CONFIRMATION:** Your registration will be confirmed through mail. If you do not receive confirmation with- in two weeks, please contact Giuliana Guerrera at (860) 945-5246.

**LOCATING YOUR SPACE:** Spaces will be marked with a number, which will be assigned to you on the day of set up. Set up will begin at 9:00am.

**DEADLINES:** The deadline for applications is Friday, May 3<sup>rd</sup>, 2024. There are a set number of spaces available all on a first come, first served basis.

The deadline for Sponsorships is Friday, April 12<sup>th</sup>, 2024.

### **QUESTIONS?**

*Please contact the Watertown Parks and Recreation Department*

Phone: (860)945-5246

Email: [wtnspecialevents@watertownct.org](mailto:wtnspecialevents@watertownct.org)